



## KGLFL: POSTPONEMENT REQUEST FORM 2019/20

To be completed by the Club wishing to postpone the fixture and **emailed** to the relevant League Admin Officer no later than 7 days before the fixture date

**Respect** 

THIS FORM SHOULD **NOT** BE USED FOR MATCHES THAT ARE CANCELLED **WITHIN 7 DAYS** OF THE FIXTURE DATE

FIXTURE DETAILS			
DATE		AGE GROUP	
COMPETITION			
HOME TEAM			
AWAY TEAM			

Postponement Request Details	
CLUB NAME	
REQUESTED BY	
POSITION IN CLUB	

### **IMPORTANT:**

THIS IS A **REQUEST** TO POSTPONE

Clubs must send this form to the relevant Admin Officer **BEFORE** contacting their opposition.  
Admin Officers can approve or deny any postponement requests.

### Reason for Postponement Request:

Note: Clubs should give good reason for wanting to postpone a match. Holidays, social events and the unavailability of coaches may not be considered legitimate excuses for postponing matches and Admin Officers may request supporting evidence where necessary.

If you are **NOT** a member of your Club Committee then you **MUST** copy in your Club Secretary or Fixture Secretary when emailing this Postponement Request Form to your Admin Officer